City of Rochester Sidewalk Cost Share Program

Helping Residents Repair and Improve Our Walkways Together

Program Overview

The **Sidewalk Cost Share Program** provides **financial assistance** to homeowners and small businesses to help repair, replace, or install sidewalks on or adjacent to their property. The goal is to improve walkability, safety, and ADA accessibility across Rochester.

Available Funding

- **Annual Fund Pool**: $50,000
- **Individual Awards**:
    - Up to **$2,000 per property**

Eligible Applicants

- Residential property owners (single-family or duplex)
- Small business owners
- Tenants (with written property owner consent)
- Nonprofits or community-based organizations

Eligible Projects

- Removal and replacement of deteriorated sidewalks
- Installation of new sidewalks where gaps exist
- Leveling or grinding of trip hazards

Ineligible Projects

- Driveway or private path work
- Work already completed before the application approval
- Landscaping or aesthetic-only features

Program Requirements

1. **Application Approval is required** before work begins. Please see the required application documents below in the "Application Process" section.
2. **Project Review** by Street Department for pre-approval
3. **Project Completion Deadline**: 212 days from the award letter
4. **Applicants must provide project completion updates,** as needed, to ensure timely completion of the project
5. **Final Inspection Required** for reimbursement
6. **Reimbursement Process**:
    - Submit paid invoice and photos to Street Department Supervisor
    - Receive reimbursement check within 30 days, dependent upon claim cycle

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Priority Will Be Given To:

- Projects in high-pedestrian or school routes
- Residents over age 65 or with disabilities
- First-time applicants
- Shared sidewalks between properties or multiple households

Application Process:

1. **Complete the Application Form**
    - Available at City Hall or online at https://rochester.in.us/
2. **Submit Documentation**
    - Photo(s) of sidewalk condition
    - Contractor estimate
    - Property owner consent (if applicable)
3. **Street Department will complete a project review** before forwarding it to the Sidewalk/Tree Board for final approval
4. **Obtain Area Plan Building Permit.** Ensure a copy is provided to the City.
5. **Begin Work After Application Approved and Building Permit Received**
6. **Submit Final Paperwork for Reimbursement**

Important Dates

- **Applications Open**: September 1st
  - Applications can be picked up at City Hall or found online at https://rochester.in.us/
- **Deadline to Apply**: November 15th
  - The Street Department must complete project review after the application is submitted
  - The Sidewalk/Tree Commission will review applications at its December meeting.
- **Grant Awards Announced**: January 31st
  - You will receive a letter from the Sidewalk/Tree Commission stating that your application has been approved.
- **Projects Must Be Completed By**: August 31st
  - You will receive your reimbursement check after paid invoices are submitted and the final inspection is complete.

Contact for Questions

City of Rochester Street Department
📧 street@rochester.in.us
📞 (574) 223-2510
🏛️ Rochester City Hall, 320 Main St. Rochester, IN. 46975

Disclaimer

- Funding is limited and competitive. Submission of an application does not guarantee approval.
- All projects must comply with City standards and codes. The City reserves the right to adjust funding levels or application details as needed.
- The Sidewalk/Tree Board reserves the right to deploy unused funds towards City-identified sidewalk projects
- Portions of the project that include curb ramp installations for ADA accessibility will be addressed by the City of Rochester